



# HEALTH AND SAFETY

Promoting a safer place to work and study



Curtin University

## HEALTH AND SAFETY ALERT

### Alteration of Plant

#### Who needs to read this?

All Curtin University Staff and Students

#### Background

Curtin University relies on plant of many types to ensure the ongoing operational, teaching and research activities. [Those in control of plant or equipment](#) on behalf of the University are required to ensure the ongoing safety and compliance of that plant. The specific responsibilities of those in control of plant are listed within the [Occupational Safety and Health Regulations 1996](#) Part 4, and associated Australian and industry standards. Awareness of these responsibilities particularly in relation to alteration of plant or equipment is vital in maintaining the safety of all on campus.

#### Information

Many items of plant are required to be design and/or plant registered before use. Where alteration of these items is required for any reason, a re-registration process is required. There is also plant or equipment that does not need to be registered, but the same processes in relation to determination of ongoing safety in use and modification of this plant or equipment apply.

#### Recommendations

Prior to making any alterations to plant or equipment, areas should:

- complete a risk assessment of the plant and/or processes to determine the scope of the modifications required
- contact a competent person or design verifier (if necessary) to ensure that the planned modifications will meet the specifications without compromising the integrity of the plant. Note: modifications to plant can void the warranty.
- have the plant reassessed by a competent person following any modifications and include any recommendations into plant risk assessments, safe work procedures and operational documentation



- display any certification or labelling requirements on or near the plant as recommended by the competent person
- follow the advice of the competent person in relation to re-registration of the plant or equipment

### **Who do we call with questions?**

If you have any queries, please contact Health and Safety on 9266 4900 or email [healthandsafety@curtin.edu.au](mailto:healthandsafety@curtin.edu.au).

### **References**

[Occupational Safety and Health Regulations 1996 – Part 4](#)

[Worksafe WA](#)

### **Date of Issue**

18/11/2019