



HEALTH, SAFETY AND EMERGENCY MANAGEMENT

Promoting a safer place to work and study

Safety and Health Representative (SHR) Nomination Form – Curtin University

In order to qualify for nomination as a SHR under the Occupational Safety & Health Act 1984, you will need to be a current employee of Curtin University. There is a reasonable expectation that the successful nominee will complete the two year term and it is also preferable that you are a fixed term or permanent staff member who can be available during most business hours to fulfil your SHR functions. If you are not fixed term, permanent or full-time, please discuss this with your area management, Health and Safety Sub-Committee members or contact the Health and Safety department to discuss your specific situation further.

I, _____ hereby nominate

Nominator (Name in full)

_____ for the position of Safety and Health Representative in the following area:

Nominee (Name in full)

_____ Staff ID of Nominee

(Please select one area from the list below only)

Signed: _____

Nominator

Date: _____

Accepted: _____

Nominee

Date: _____

Acknowledged: _____

Head of Area

Date: _____

Procedure:

- 1) Have the nomination form completed in full.
- 2) The person nominating their colleague for SHR signs as nominator.
- 3) The nominee indicates accepting the nomination by signing.
- 4) The form should then be acknowledged by the Head of Area.
- 5) Forward a completed digital copy to Health and Safety via Email healthandsafety@curtin.edu.au