



HSEM BULLETIN

Chemical and Sample Donations

Who needs to read this?

All Curtin University Staff and Students who acquire chemical or sample donations from companies or organisations (clients).

Background

On occasion clients may approach staff or students with chemical or sample donations that can be used for research. Generally these donations are not supplied with accurate constituents, the relevant Australian compliant Safety Data Sheets (SDS) or the correct labelling on containers.

Information

As a general rule donations should not be accepted due to their provenance, age and stability being difficult to verify. Approval of a manager/supervisor is required where sufficient justification is provided for Curtin to accept the donation.

Recommendations

Before accepting donations, the client is required to supply a SDS, all donations are to be correctly labelled and the cost and responsibility for disposal agreed between Curtin and the client. Curtin staff or students are required to complete a [Chemical Pre-purchase Risk Assessment](#) or [Materials Pre-purchase Risk Assessment](#) (for samples), management plan and process [risk assessment](#) to ensure that an informed decision regarding acceptance of the donation can be made.

Who do we call with questions?

If you have any queries, please contact Health, Safety and Emergency management on 9266 4900 or email healthandsafety@curtin.edu.au.

References

[Chemical Management Plan](#)

Date of Issue

[19/07/2017]